

NOTICE OF FIFIELD SPECIAL TOWN BOARD MEETING

The FIFIELD TOWN BOARD will hold a special meeting on Thursday, February 20, 2020 at 5:00 p.m., at the Fifield Town Hall. This meeting is open to the public pursuant to Wisconsin Statutes, Chapter 19, Subchapter V (Open Meeting Law). The following items on the agenda will be considered and action may follow.

AGENDA

Human Resources Working Session with Cathy Pagel

Roll Call

Review Updated Transfer Site Incident Report Form

Discuss Follow-Up Process Regarding Transfer Site Incidents as it Relates to Employee

Transfer Site Attendant Job Description

Submit Framework for Revised Employee Handbook

Present the List of Concerns Drafted in Early September

Schedule Training Session Between J. Jontry and C. Pagel to Address Payroll, Personnel Files, FMLA and HR Program Binder

Adjourn

February 19, 2020
Posted

By Jennifer Jontry, Town Clerk/Treasurer

Please advise prior to the meeting if you desire special accommodations because of a disability. Requests are kept confidential.