

TOWN OF FIFIELD SPECIAL BOARD MEETING
MINUTES OF January 21, 2016

ROLL CALL: Meeting was brought to order on January 21, 2016 at 6:05 p.m. at the Fifield Town Hall. Present: D. Noetzel, J. Hintz, J. Wierzba. Also present: S. Putnam, T. Fleming and T. Faller.

MOTION TO ENTER INTO CLOSED SESSION PURSUANT TO WI STATUTES 19.85(1)(B) TO CONSIDER DISCIPLINE OF PUBLIC EMPLOYEE AND TO INVESTIGATE CHARGES AGAINST SUCH PERSON: Motion (Hintz, Wierzba) to enter into closed session pursuant to WI Statutes 19.85(1)(b) to investigate charges against a public employee and to consider discipline of such person. Roll call vote: Hintz – aye, Wierzba – aye, Noetzel – aye. Motion approved

AT 6:25 p.m. the board reconvened into open session.

Motion (Wierzba, Hintz) to place a letter in T. Faller’s personnel file that there was not enough evidence presented to prove intentional misappropriation of town funds but that if this happens again it may be grounds for dismissal. Roll call vote: Hintz – aye, Wierzba – aye, Noetzel – aye. Motion approved.

The board agreed to implement a policy where the Road Superintendent reviews each charge slip on a daily basis and if it is determined to be an authorized charge, initials it before submitting it for payment. All charge slips must be accounted for. The same will be done for the crew’s time sheets.

ADJOURN: Motion at 6:30 p.m. (Wierzba, Hintz) to adjourn. Motion carried, voice vote.

Respectfully submitted,

Sally L. Putnam, Clerk

TOWN OF FIFIELD REGULAR BOARD MEETING
MINUTES of January 21, 2016

ROLL CALL: Meeting was brought to order on January 21, 2016 at 6:30 p.m. at the Fifield Town Hall. Present: D. Noetzel, J. Hintz, J Wierzba. Also present S. Putnam and 2 others.

MINUTES: Motion (Hintz, Wierzba) to accept the minutes of the January 7, 2016 regular board meeting as presented. Motion approved, voice vote.

TREASURER’S REPORT: Presented and accepted was the treasurer’s report for December, 2015. Board members were given Fraud Letters to complete, as requested by the town’s auditor, and to be returned to the clerk on or before the next board meeting. The Chair signed the auditor’s “Communication of Client Understanding of Responsibilities” letter.

TOWN CREW REPORT: T. Fleming reported that the DNR has approved the Storm Water Permit for Berry Patch Road. The grader had an issue with moisture in the fuel, most likely caused because of the unseasonably warm and damp winter. The fuel was changed and the grader is running now. An MSHA Refresher Training course is coming up on April 7, 2016 at NTC. The clerk was instructed to register Fleming, Scullin, Faller, Therese Fleming and Supervisor J Hintz. Fleming also mentioned an upcoming chainsaw refresher course in May that the crew should attend.

DISCUSS AGREEMENT FOR MAINTENANCE ASSESSMENT SERVICES-ASSOCIATED APPRAISAL CONSULTANTS INC.: Motion (Hintz, Wierzba) to authorize the Chairman to sign the “Agreement for

Maintenance Assessment Services” with Associated Appraisal Consultants, Inc. for the three year period of 2016, 2017 and 2018, with fees of \$7,000, \$7,050 and \$7,100 respectively and with “no” to the option for website posting. Motion approved, voice vote.

DISCUSS CHANGING DATE FOR THE FIRST MEETING IN MARCH: Motion (Wierzba, Hintz) to change the date of the regular board meeting scheduled for Thursday, March 3, 2016 to Monday, February 29, 2016 at 6:30 p.m. Motion approved, voice vote.

DRIVEWAY ACCESS PERMITS: None

PUBLIC COMMENT: R. Lapp informed the board that he will be checking out the possibility of getting people to help clean the bathrooms at the State Highway 13 Wayside through a program that gives people work experience.

CORRESPONDENCE: Correspondence included an original liquor license application from Maskas Musky Jacks LLC, Price County Highway Department’s invitation to participate in a cooperative culvert order for 2016, a “Single Audit Statement” from BG & Associates LLC, the administrator for the town’s CDBG program, which the Chairman signed, notice of WTA’s District meeting, and copy of METCO’s letter to the DNR asking that the W7179 Balsam Street Underground Storage Tank file be closed based on the results of the soil and water sample taken.

Review Invoices: Invoices were reviewed. Motion (Hintz, Noetzel) to accept the invoices for payment. Motion approved, voice vote.

Adjourn: Motion at 7:10 p. m. (Noetzel, Wierzba) to adjourn. Motion approved, voice vote.

Respectfully submitted,

Sally L. Putnam, Clerk