

TOWN OF FIFIELD REGULAR BOARD MEETING  
MINUTES OF January 17, 2019

**ROLL CALL:** The meeting was brought to order on January 17, 2019 at 6:30 p.m. at the Fifield Town Hall. Roll Call: K. Balzar, J. Hintz, J. Wierzba. Also present were T. Fleming, J. Jontry, M. Behling and four others.

**MINUTES:** **MOTION (Hintz, Balzar) to accept the Minutes of the January 3, 2019 Regular Board Meeting. Motion carried, voice vote (3, 0).**

**TOWN CREW REPORT:** T. Fleming reported that the Town received 240 cubic yards of sand delivered last week, as previous stock has been depleted. The new loader arrived on Wednesday and is working well.

**TREASURER'S REPORT:** J. Jontry presented and the Board accepted the December, 2018 Treasurer's Report.

**FOREST HOME CEMETERY ANNUAL REPORT:** M. Behling presented and the Board accepted the 2018 Annual Report for the Forest Home Cemetery. Marilee created and implemented an invoice document for grave space fees and a new deed transfer statement form. There were some questions recently regarding the pet cemetery section and related fees and documentation; Marilee will continue to research this issue.

**APPROVE T. FLEMING'S REQUEST TO ADVERTISE FOR BIDS FOR GRAVEL CRUSHING AT TOWN PIT:** T. Fleming indicated that current stock is depleted. The Town will need about 13,000 cubic yards of ¾" gravel; Ted would like to advertise now in order to get onto a supplier's schedule as soon as possible. **MOTION (Wierzba, Hintz) to approve advertising an invitation to bid for gravel crushing at the town pit. Motion carried, voice vote (3, 0).**

**APPROVE EXPENDITURE FOR NEW OFFICE COMPUTER:** Expenditure was budgeted for 2018 and carried forward to 2019 in the amount of \$1,500. **MOTION (Hintz, Wierzba) to approve the expenditure for a new office computer. Motion carried, voice vote (3, 0).**

**BOARD COMPLETE FRAUD QUESTIONNAIRE FOR ANNUAL AUDIT:** Board members completed the form required by Eagle Audit Accounting for the 2018 Audit.

**DRIVEWAY ACCESS PERMITS:** None.

**PUBLIC COMMENT:** None.

**CORRESPONDENCE:** K. Balzar received an e-mail from Gary Revak, President of the Northwoods Range Rovers requesting that the Town consider opening all roads year-round for snowmobiles, ATVs and UTVs. This item will be placed on the Agenda for the February 7, 2019 meeting for further discussion.

**REVIEW INVOICES:** **MOTION (Hintz, Wierzba) to accept invoices for payment. Motion carried, voice vote (3, 0).**

**ADJOURN:** **MOTION at 7:05 p.m. (Wierzba, Hintz) to adjourn. Motion carried, voice vote (3, 0).**

Respectfully submitted,

Jennifer J. Jontry, Town Clerk/Treasurer