

**TOWN OF FIFIELD REGULAR BOARD MEETING
MINUTES OF September 19, 2019**

ROLL CALL: The meeting was brought to order on September 19, 2019 at 6:30 p.m. at the Fifield Town Hall. Roll Call: W. Felch, J. Hintz, B. Salm were in attendance. Also present were T. Fleming, J. Jontry and 8 others. The Pledge of Allegiance was recited.

MINUTES: A MOTION (Salm, Felch) was made to accept the Minutes of the September 5, 2019 Regular Board Meeting. Motion carried, voice vote (3, 0).

TOWN CREW REPORT: T. Fleming reported that Dan Gustafson of SEH offered to give a presentation regarding TriD grants at an upcoming meeting. B. Felch said there is a meeting next week about LRIP and would like to wait until after that to decide. Tabled for October 3rd meeting. Completed WISLR reports have been submitted. Two culverts left to put in on Dam Road; 80% of the ditching is done but it has been very wet. Locates requested in June finally got done, but the crew hit one power cable due to a locate being 5-1/2 feet off. B. Felch stated the Squaw Creek project started Monday and he has been out to see it twice this week.

TREASURER'S REPORT: J. Jontry presented and the Board accepted the August 2019 Treasurer's Report.

UPDATE ON HUMAN RESOURCES PROGRAM: C. Pagle provided a packet to the Board and reviewed items including new hire forms, creating/updating job descriptions, employee handbook, policies and goals. Cathy suggested holding an open Board meeting dedicated to more detailed information and discussion.

UPDATE ON DAM ROAD, ACCEPT QUOTE FOR SURVEY: The Board reviewed a quote from Patrick Beil of Timberline Survey Company for the Dam Road project in the amount of \$800. **MOTION (Salm, Hintz) to accept the quote of \$800 from Timberline Survey Company to conduct a survey for the Dam Road project. Motion carried, voice vote (3, 0).**

UPDATE ON FR 142 / TWIN LAKES ROAD: T. Fleming spoke with three loggers; two of them were not interested and the third raised the price by \$1,000. Another small logger (B. Gehrman) will get us a quote before the next meeting. Grading is done but the grader needs new teeth. This item was tabled for the October 3rd meeting.

DISCUSS/DECIDE DELINQUENT PERSONAL PROPERTY WRITE-OFFS: R. Severt spoke with L. Neeck about filing small claims on these and provided a list from Lynn with personal property codes. The Board considered the cost of legal representation and court costs versus writing off the delinquencies. **MOTION (Hintz, Salm) to write off delinquent personal property accounts for the following entities: Bergquist Amusements (#1306), \$162.26; Brace Broadcasting (#107), \$81.50; Durand Companies (#1169), \$1098.62; Southfork Log Construction (#1069), \$653.58; and Wobbly Hog Saloon (#1345), \$26.58. Motion carried, voice vote (3, 0).** J. Jontry will advise L. Neeck and Eagle Audit.

DRIVEWAY ACCESS PERMITS: None.

PUBLIC COMMENT: R. Severt: Has the ad-hoc transfer site advisory committee been given any guidelines from the Board and where are the minutes regarding this? J. Jontry provided him with a copy of the Minutes from June 20, 2019. F. Sevcik: Why are we paying for a survey for Dam Road but not for Cy's Drive? B. Felch stated because Dam Road is Town property. Why was gravel on Cy's Drive not tapered at driveways – there is an 8" hump. T. Fleming responded that he will look at this. D. Albright is doing a nice job brush mowing. W. Johnson: Can roadsides be mowed more than once per year and why are they only done at the end of summer? T. Fleming stated it would require a second person and double equipment. All Fifield roads are done only once per year. Is there an updated five-year road plan? B. Felch stated the plan will be updated once current projects are completed. J. Jontry asked the Board to approve the ad placement for the 2020 Park Falls Visitor's Guide. The Board approved.

CORRESPONDENCE: J. Jontry presented a letter from PCHD advising of the annual winter lake draw-down.

REVIEW INVOICES: MOTION (Hintz, Salm) to accept invoices for payment. Motion carried, voice vote (3, 0).

ADJOURN: A MOTION was made at 8:05 p.m. (Salm, Hintz) to adjourn. Motion carried, voice vote (3, 0).

Respectfully submitted,

Jennifer J. Jontry, Town Clerk/Treasurer