

TOWN OF FIFIELD SPECIAL BOARD MEETING
Minutes of March 5, 2020

ROLL CALL: The meeting was brought to order on March 5, 2020 at 5:40 p.m. at the Fifield Town Hall. Present: W. Felch, J. Hintz, B. Salm. Also present T. Fleming, J. Jontry, C. Pagel and two others.

ADJOURN TO CLOSED SESSION, PURSUANT TO WISCONSIN STATUTES 19.85(1)(b) TO CONSIDER DISMISSAL, DEMOTION, LICENSING OR DISCIPLINE OF ANY PUBLIC EMPLOYEE OR INVESTIGATION OF CHARGES AGAINST SAID PERSON: A MOTION (Hintz, Salm) was made to adjourn to closed session. Motion carried, voice vote (3, 0).

RECONVENE IN OPEN SESSION: A MOTION (Salm, Hintz) was made at 6:10 p.m. to reconvene in open session. Motion carried, voice vote (3, 0).

DISCUSS ANY FURTHER ACTION REGARDING POSSIBLE DISMISSAL, DEMOTION OR DISCIPLINE OF PUBLIC EMPLOYEE: The Board approved and signed a disciplinary notice to Ted Fleming as written.

HUMAN RESOURCES WORKING SESSION WITH CATHY PAGEL

DECIDE WHERE DESIGNATED SMOKING AREAS ARE AS STATED IN HANDBOOK: The Board decided that smoking will be allowed only in personal vehicles, and must be at least 50 feet away from the building.

CLARIFY CLOTHING ALLOWANCE BENEFIT AS STATED IN HANDBOOK: Clarification of the clothing allowance, which is \$100 per year for approved safety-toed work boots for full-time employees.

DISCUSS FUTURE HUMAN RESOURCES OPTIONS: C. Pagel and J. Jontry will discuss maintenance of Wisconsin employment law posters. Further discussion tabled due to time constraints and will be on the Agenda for the next Human Resources working session which was scheduled for 6 p.m. on Thursday, April 9, 2020.

ADJOURN: A MOTION (Salm, Hintz) was made at 6:25 p.m. to adjourn. Motion carried, voice vote (3, 0).

Respectfully submitted,

Jennifer Jontry, Town Clerk